Government of Saskatchewan

# Annual Report
# March 31, 2001

# St. Louis Alcoholism Rehabilitation Centre

102-01350/

# ST. LOUIS
# ALCOHOLISM
# REHABILITATION CENTRE

Post Office Box 220

St. Louis, Saskatchewan

S0J 2C0

## ANNUAL REPORT
## of the
## BOARD OF GOVERNORS
## FOR THE YEAR ENDING
## MARCH 31, 2001

September 2001

To The Honourable Lynda Haverstock
Lieutenant Governor of Saskatchewan

May it Please Your Honour:

It is my pleasure to present herewith the Annual Report of the Board of Governors, St. Louis Alcoholism Rehabilitation Centre, for the year ended March 31, 2001.

Respectfully submitted,

John T. Nilson, Q.C.
Minister of Health

St. Louis Alcoholism Rehabilitation Centre
Box 220
St. Louis, Saskatchewan S0J 2C0
Phone (306) 422-8533
Fax (306) 422-8488

To The Honourable J. Nilson
Minister of Health

Dear Mr. J. Nilson:

It is my honour to present, on behalf of the St. Louis Board of Governors, the Annual Report and audited financial statements for the fiscal year ended March 31, 2001.

Respectfully Submitted,

Christopher Mackintosh,
Chairperson.

# BOARD OF GOVERNORS

Christopher Mackintosh, Chairperson
Ray Burke, Vice-Chairperson

| | | |
|---|---|---|
| Darrell Greyeyes | Maurice Zimmerman | Shelley Belhumeur |
| Terry Lang | Linda Greyeyes | |

## CHAIRPERSON'S STATEMENT

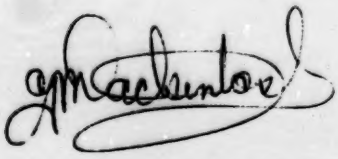
The fiscal year March 2001 can be considered one of reflection and stability at the St. Louis Alcoholism Rehabilitation Centre.

In terms of stability; client programming is dynamic and geared to the needs of the entire client population. Staff continues to grow through professional development activities and collaboration with other professionals in the industry. Management has provided a smooth fiscal and operational framework for the Centre.

The Board of Governors is active and involved in the general operation of the facility. Members continue to learn about all aspects of client rehabilitation while providing a provincial perspective on potential future directions of the operation.

The Board of Governors has also spent some time reflecting on the changing needs of the Province with respect to impaired driver legislation and the overall rehabilitative efforts we provide for those who demonstrate a problem with alcohol. The staff and Board will continue to monitor best practices provincially and on a national level to make sure we are current and effective in our Centre.

The Board of Governors wishes to thank the Department of Justice, RCMP detachments, court systems, other agencies and the community at large for their help and co-operation. Together we will make a difference.



Respectfully submitted,
Christopher Mackintosh, Chairperson,
St. Louis Board of Governors.

## HISTORY AND BACKGROUND

In 1975 the final report of the Special Committee on Highway traffic Safety was submitted to the Legislative Assembly. The report dealt with wide ranging issues of highway traffic safety, and among other things, recommended alternate sentencing options for persons convicted of impaired driving. In late 1976, the Saskatchewan Alcohol and Drug Abuse Commission and the Corrections Branch of the Department of Social Services (subsequently transferred to the Department of Justice) proposed an Impaired Driver Treatment Program aimed at repeat offenders. Provision was made in the 1977/78 budget to allow detailed planning to proceed for an in-patient treatment centre to function as an alternative to incarceration of repeat offenders. One of the goals of this treatment centre was to provide early intervention for those people who were alcohol dependent. The Prince Albert Council on Alcohol and Drug Abuse concurrently advised Government of the availability of the former Notre Dame College in St. Louis as a proposed sight for this program.

The St. Louis Board of Governors was appointed by the Minister of Health in early 1979, with a mandate to "operate an alcoholism rehabilitation hospital at St. Louis, Saskatchewan".

Funds were provided to renovate the building to a thirty bed capacity, and positions were allocated to the Department of Justice to provide screening and referral services and to the Saskatchewan Alcohol and Drug Abuse Commission for follow-up services to clients and their families. Staff were hired and trained for the St. Louis Alcoholism Rehabilitation Centre in late 1979 and its first clients were admitted in January of 1980.

## LEGISLATIVE AUTHORITY

Under authority of the Public Health Act, the Board of Governors of the St. Louis Alcoholism Rehabilitation Centre was established by Order-in Council 165/79 of February 1, 1979.

The Centre is designated as a Correctional Facility by Order of the Minister of Justice pursuant to Section 20 of the Corrections Act.

## FUNDING

The Centre is funded by Saskatchewan Health. Its operating funding for the 2000/01 fiscal year was set at $700,744. Actual expenditure was $694,563. Cost per client day was $99.95

## STAFFING

The St. Louis Centre has a staff compliment of 10 full-time, 6 permanent part-time and 7 casual positions.

It operates with a Director, an Administrative Clerk, 4 full-time addiction counsellors, 1 part-time Assistant Counsellor, 1 full-time and 1 part-time shift co-ordinator, 1 full-time and 3 part-time Attendants, 1 full-time and 1 part-time kitchen staff, 1 casual janitor and 1 full-time janitor/maintenance staff.

The Director of the Centre reports to the Chairperson of the Board.

## PURPOSE

To provide a residential treatment option to adult clients who have been convicted of a second or subsequent impaired driving offense and who could benefit from intervention and alcohol recovery services.

## PROGRAM OBJECTIVES

1. To provide a caring, healthy, supportive and drug free environment.

2. To initiate and/or continue the motivational assessment process.

3. To develop an individualized, on going recovery plan with each client.

4. To provide intensive, concentrated education in the areas appropriate to the transition stage of recovery and the individual client's needs.

5. To provide an opportunity for an intensive, concentrated period of self-evaluation and skill building appropriate to the individual's recovery needs.

6. To facilitate change through group counselling, individual counselling, workshops, recovery planning, social interactions, recreation and nutrition management.

7. To maintain positive public relations and coordination with other agencies, self-help groups and concerned citizens in the community.

8. To provide educational and therapeutic information and materials for clients and general public.

**PROGRAM**

During the 2000/01 fiscal year, 6949 days of care were provided to 497 clients.

Clients are referred to the Centre by referral and placement co-ordinators in the Department of Justice, Corrections Branch. These co-ordinators, located in Prince Albert, Saskatoon and Regina, identify offenders who could potentially benefit from the program and make a recommendation to the Court. They assess clients for previous drinking related charges and any history of violence or escape. They further insure that the primary cause for incarceration is a charge under Section 253 - Impaired Driving, 253b - Driving Over .08, 254 - Refusing a breathalyser, 255 - Impaired Penalty or 263 - Disqualified Driving (as a result of impairment) of the Criminal Code.

An extended criteria clause also permits inmates to be referred to the St. Louis Alcoholism Rehabilitation Centre from other Provincial Correctional Centres. The inmates must have alcohol or other drug related charges as well as prior impaired driving convictions.

Recent studies indicate that a high percentage of clients admitted to the St. Louis Alcoholism Rehabilitation Centre are in the dependency syndrome classification of alcohol use. Furthermore, the average blood alcohol level at the time of arrest was .19. This extremely high B.A.L. would indicate a level of tolerance that is found primarily in problem drinkers.

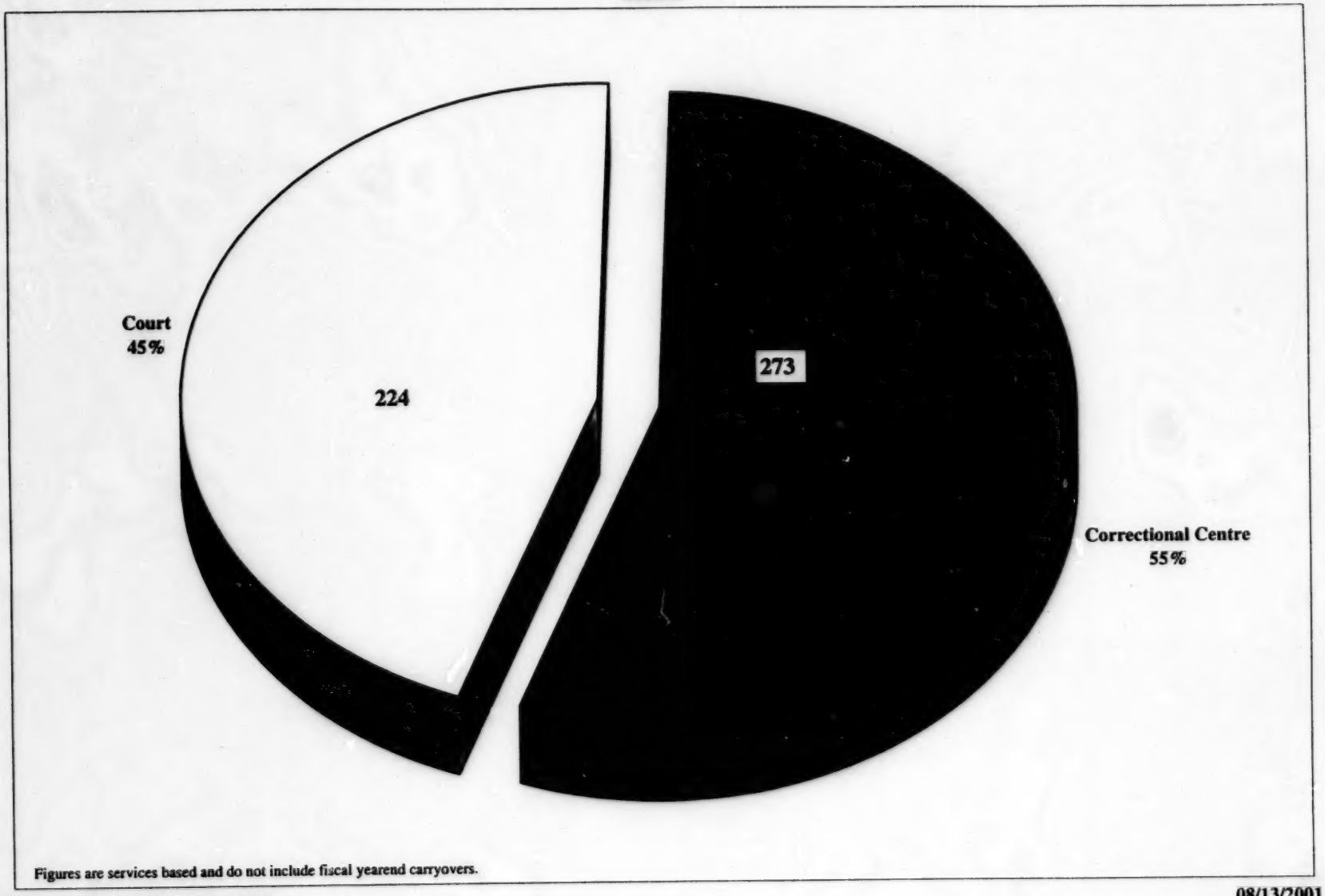
The St. Louis Program is presented over a fourteen day period and is designed to screen clients for chemical dependency, provide education related to the transition stage of recovery, and to present alternatives for a chemical free lifestyle. Extensive reference is made to the relationship between drinking and driving, with two and one half days devoted exclusively to the Driving Without Impairment Program (D.W.I.).

The entire program is reviewed regularly to maintain currency with new information and techniques.

Upon completion of the residential portion of the Impaired Driver Treatment Program, clients are discharged to participate in a six month follow-up program supervised by staff from Alcohol and Drug Services.

The St. Louis Centre believes that once clients are brought to recognize that they have a problem with chemicals, have been provided with information relevant to the illness and become aware of available support mechanisms, they can be expected to make more appropriate decisions about their lives and activities. They are responsible for their own recovery.

**Clients Referred to the St. Louis Alcoholism Rehabilitation Centre**
**2000/01**

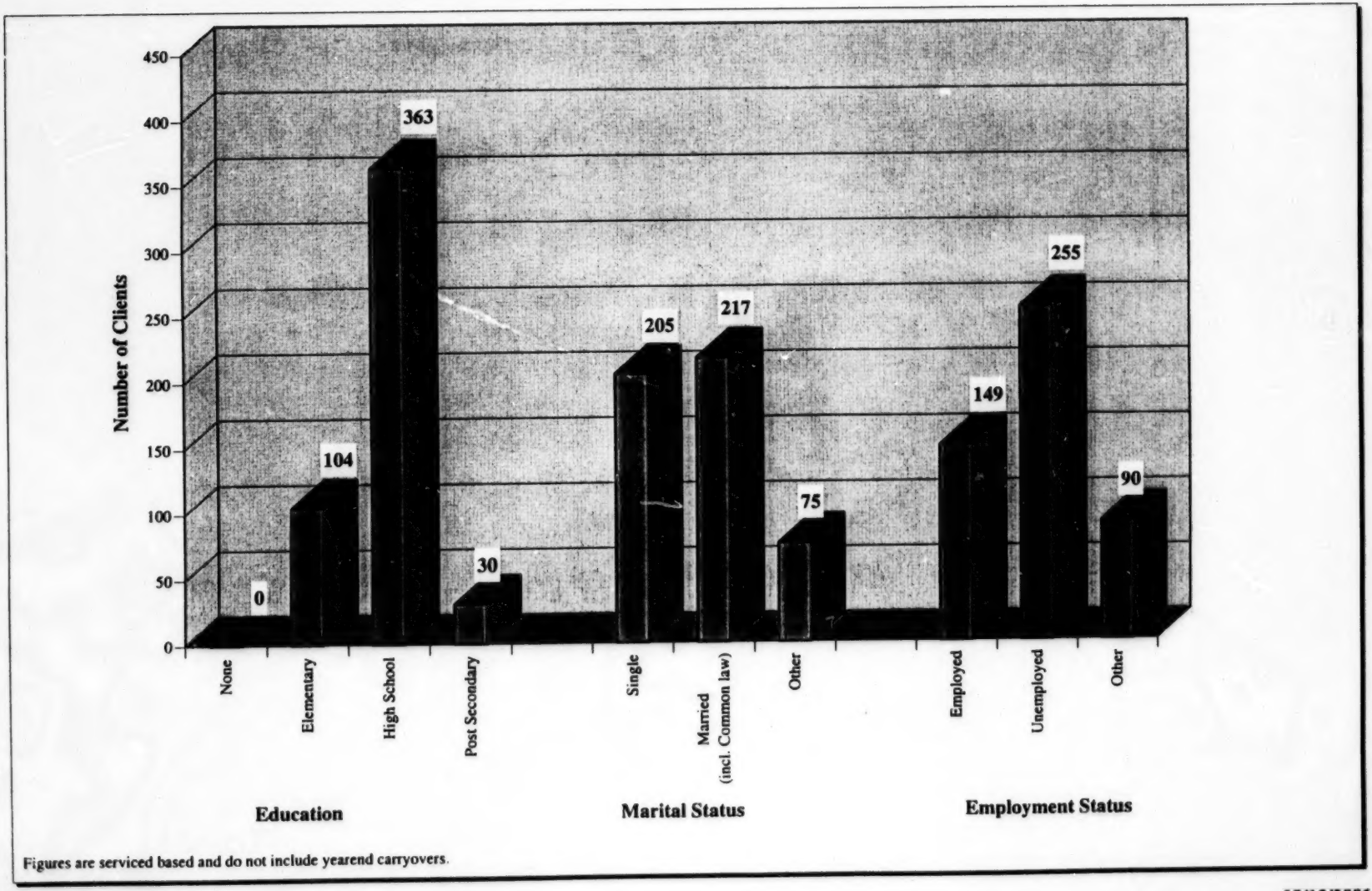



Figures are services based and do not include fiscal yearend carryovers.

**Information Products Group/dh**
**CITB**
**Saskatchewan Health**

**08/13/2001**
**Court Correction**

**Alcohol and Drug Services Management Information System**
**Profiles of Clients Admitted to the St. Louis Alcoholism Rehabilitation Centre**
**2000/01**

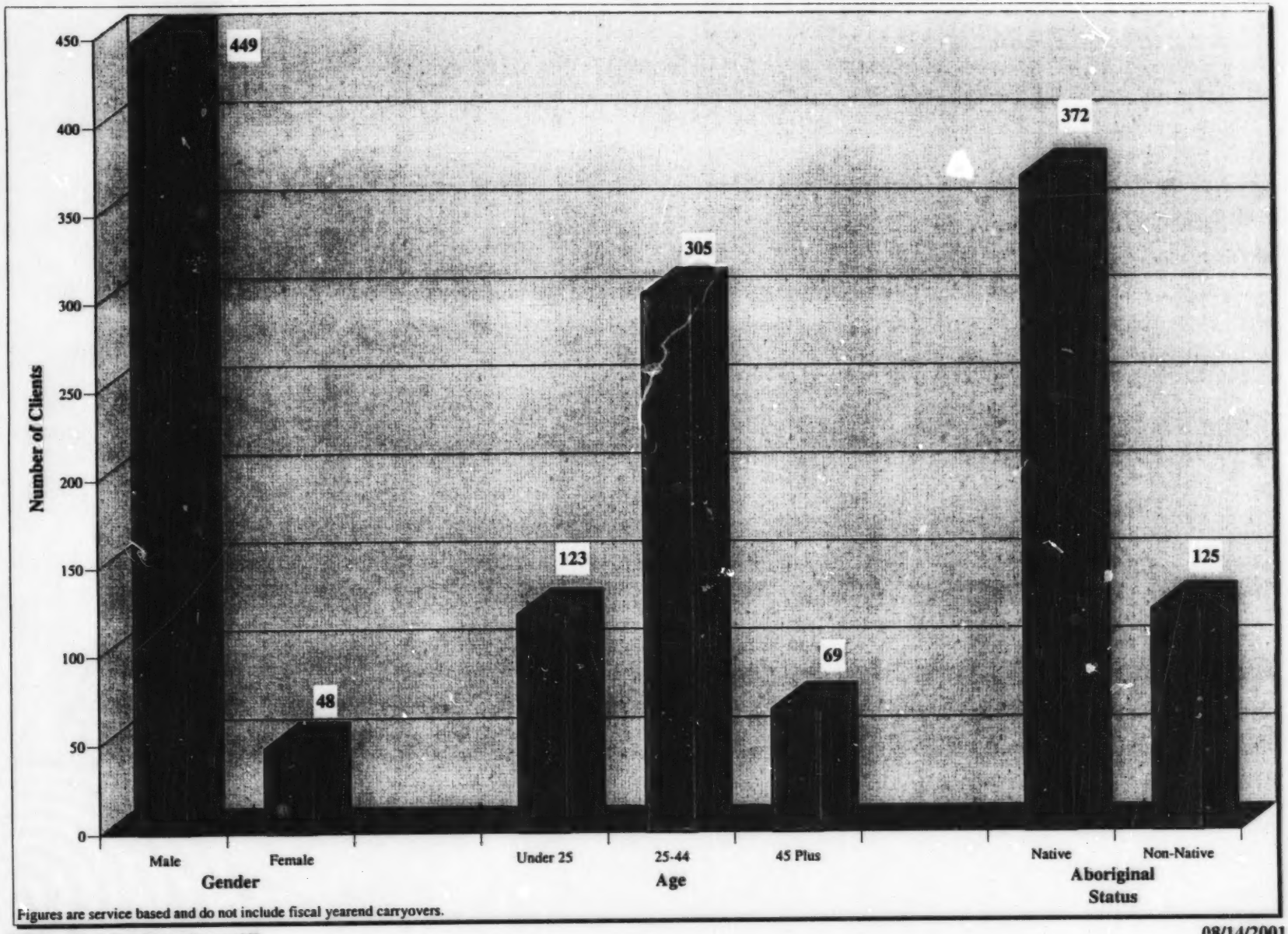



Figures are serviced based and do not include yearend carryovers.

**Information Products Group/dh**
**CITB**
**Saskatchewan Health**

**08/13/2001**
**edu marriage employ**

**Profile of Clients at the St. Louis Alcoholism Rehabilitation Centre**
**2000/01**

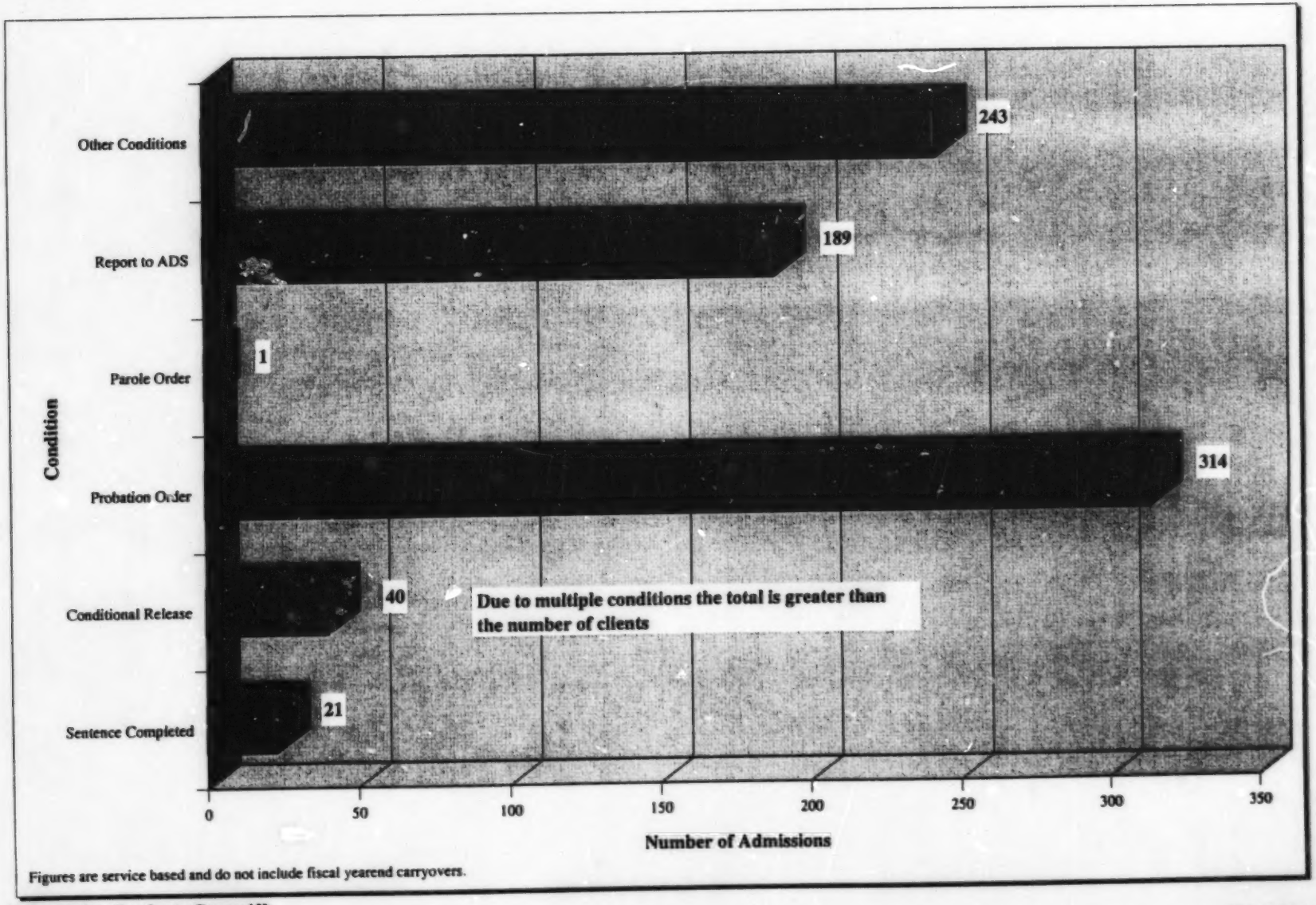



Figures are service based and do not include fiscal yearend carryovers.

**Information Products Group/dh**
**CITB**
**Saskatchewan Health**

**08/14/2001**
**sex age ethn**

**Alcohol and Drug Services Management Information System**
**Conditions of Release from the St. Louis Alcoholism Rehabilitation Centre**
**2000/01**

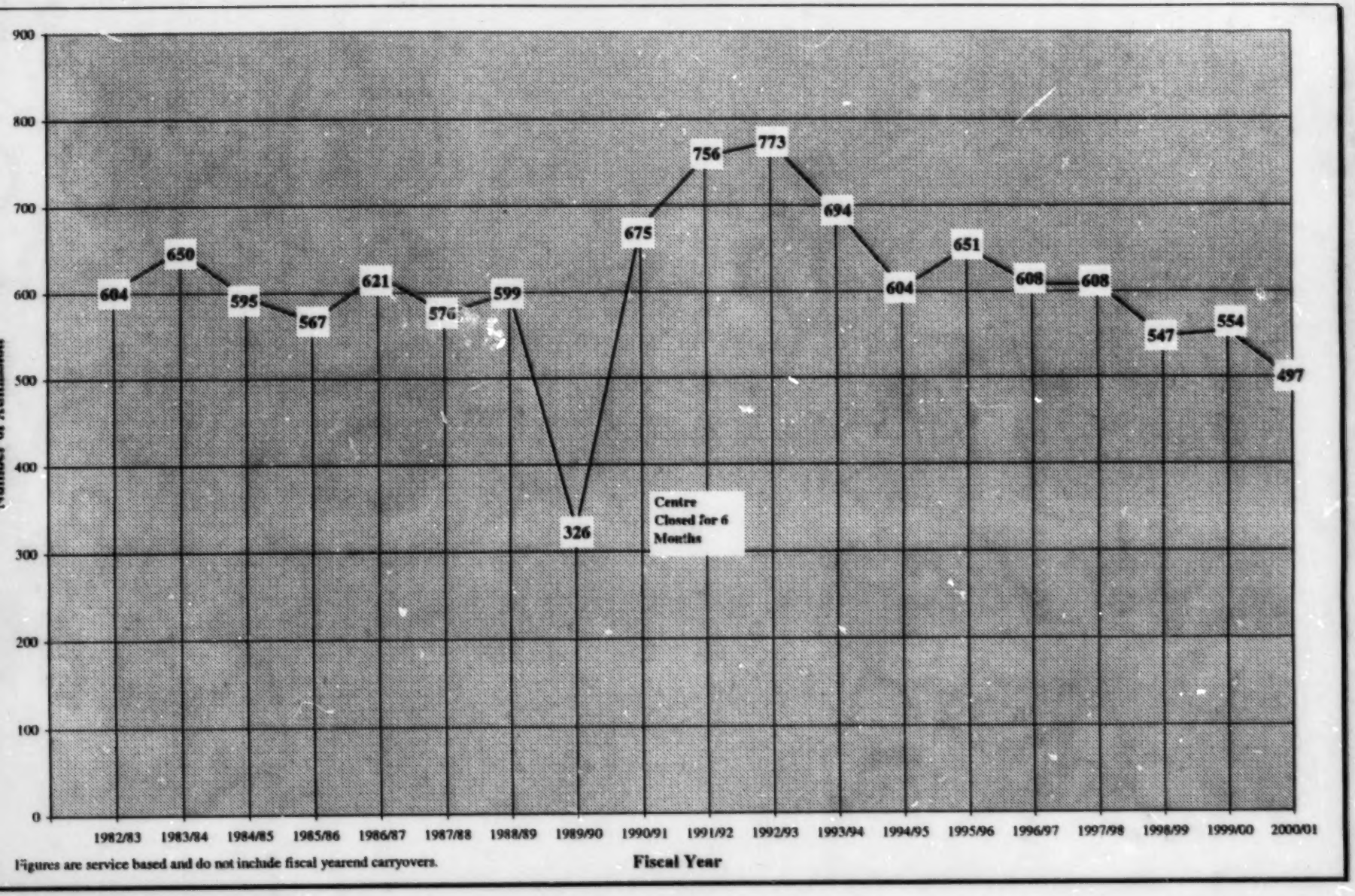



Figures are service based and do not include fiscal yearend carryovers.

**Information Products Group/dh**
**CITB**
**Saskatchewan Health**

**08/13/2001**
**Condition of Release**

**Total Number of Admissions to the St. Louis Alcoholism Rehabilitation Centre**
**1982/83 through 2000/01**




Figures are service based and do not include fiscal yearend carryovers.

**Information Products Group/dh**
**CITB**
**Saskatchewan Health**

**Admissions**
**08/13/2001**

# REPORT OF MANAGEMENT

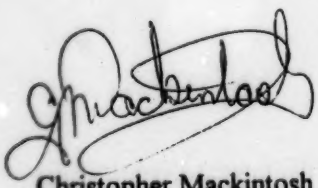
Management is responsible for the integrity of the financial information reported by the St. Louis Alcoholism Rehabilitation Centre. Fulfilling this responsibility requires the preparation and presentation of financial statements and other financial information in accordance with the recommendations of the Public Sector Accounting and Auditing Board, which are consistently applied, with any exceptions specifically described in the financial statements.

The accounting systems used by the Centre include an appropriate system of internal controls to provide reasonable assurance that:

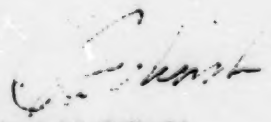
- transactions are authorized;
- the St. Louis Centre's assets are protected from loss and unauthorized use; and
- the accounts are properly kept and financial reports are properly monitored to ensure reliable information is provided for preparation of financial statements and other financial information.

Management of the St. Louis Alcoholism Rehabilitation Centre is responsible for financial reporting and internal control. The St. Louis Board of Governors has also reviewed the financial statements with representatives of management.

The Provincial Auditor Saskatchewan has audited the St. Louis Alcoholism Rehabilitation Centre's statement of financial position as at March 31, 2001 and the related statements of operations, cash flows and changes in net assets for the year then ended. Their responsibility is to express an opinion on the fairness of management's financial statements. The Auditor's report outlines the scope of their audit and their opinion.



Christopher Mackintosh
Chairperson of the
St. Louis Board
of Governors



Roger M. Zelinski
Director
St. Louis Centre

St. Louis, Saskatchewan
August 2001.

**Provincial Auditor Saskatchewan**

1500 Chateau Tower
1920 Broad Street
Regina, Saskatchewan
S4P 3V7

Phone: (306) 787-6398
Fax: (306) 787-6383
Internet e-mail: info@auditor.sk.ca

# AUDITOR'S REPORT

To the Members of the Legislative Assembly of Saskatchewan

I have audited the statement of financial position of the St. Louis Alcoholism Rehabilitation Centre Inc. as at March 31, 2001 and the statements of operations, cash flows, and changes in net assets for the year then ended. The Centre's management is responsible for preparing these financial statements for Treasury Board's approval. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the St. Louis Alcoholism Rehabilitation Centre Inc. as at March 31, 2001 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

Regina, Saskatchewan
June 15, 2001

Fred Wendel, CMA, CA
Acting Provincial Auditor

Financial Statements of

# ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.

Year ended March 31, 2001

# ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.

Statement of Financial Position

March 31, 2001, with comparative figures for 2000

| | 2001 | 2000 |
|---|---|---|
| **Assets** | | |
| Current assets: | | |
| Cash | $ 11,152 | $ 4,736 |
| Restricted cash | 20,000 | 20,000 |
| Accounts receivable | 2,682 | 2,524 |
| Inventory, at cost | 7,591 | 13,581 |
| | 41,425 | 40,841 |
| Capital assets (note 6) | 77,992 | 63,348 |
| | $ 119,417 | $ 104,189 |
| **Liabilities and Net Assets** | | |
| Current liabilities: | | |
| Accounts payable and accrued liabilities | $ 6,072 | $ 4,182 |
| Due to Saskatchewan Health | 554 | 554 |
| | 6,626 | 4,736 |
| Net Assets (note 5) | | |
| Equity in capital assets | 77,992 | 63,348 |
| Net assets externally restricted | 20,000 | 20,000 |
| Unrestricted net assets | 14,799 | 16,105 |
| | 112,791 | 99,453 |
| | $ 119,417 | $ 104,189 |

Commitments (note 3)

See accompanying notes to financial statements.

On behalf of the Board:

_____ Director

_____ Director

# ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.

Statement of Operations

Year ended March 31, 2001, with comparative figures for 2000

| | Budget 2001 | Actual 2001 | Actual 2000 |
|---|---|---|---|
| **Revenue:** | | | |
| Saskatchewan Health grant | $ 700,744 | $ 700,744 | $ 687,898 |
| Miscellaneous income | - | 6,317 | 6,494 |
| Interest | - | 840 | 394 |
| | 700,744 | 707,901 | 694,786 |
| **Expenses:** | | | |
| Salaries and employee benefits | 520,607 | 506,869 | 503,209 |
| Food | 52,000 | 51,039 | 39,906 |
| Utilities | 39,500 | 42,112 | 37,615 |
| Rent | 30,000 | 30,000 | 30,000 |
| Building maintenance | 8,500 | 12,786 | 11,342 |
| Amortization of capital assets | - | 10,360 | 10,174 |
| Contractual services | 11,000 | 9,182 | 7,561 |
| Miscellaneous | 6,350 | 6,976 | 8,608 |
| Printing, postage and office supplies | 9,500 | 5,499 | 4,816 |
| Insurance | 4,583 | 4,583 | 4,468 |
| Furniture and equipment rental | - | 4,041 | 4,719 |
| Staff training and travel | 6,000 | 3,823 | 3,018 |
| Board honoraria and expenses | 6,070 | 3,687 | 3,378 |
| Vehicle expenses | 5,697 | 3,184 | 5,435 |
| Loss on disposal of capital assets | - | 422 | 323 |
| Professional services | 937 | - | 1,948 |
| | 700,744 | 694,563 | 676,520 |
| Excess of revenue over expenses | $ - | $ 13,338 | $ 18,266 |

See accompanying notes to financial statements.

# ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.

**Statement of Changes in Net Assets**

**Year ended March 31, 2001, with comparative figures for 2000**

| | Invested in Capital Assets 2001 | Restricted for Equipment & Furnishing Reserve 2001 | Unrestricted 2001 | Total 2001 | Total 2000 |
|---|---|---|---|---|---|
| Balance, beginning of year | $ 63,348 | $ 20,000 | $ 16,105 | $ 99,453 | $ 81,187 |
| Excess (deficiency) of revenue over expenses | (10,782) | - | 24,120 | 13,338 | 18,266 |
| Investment in capital assets | 25,426 | - | (25,426) | - | - |
| Balance, end of year | $ 77,992 | $ 20,000 | $ 14,799 | $ 112,791 | $ 99,453 |

See accompanying notes to financial statements.

# ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.

Statement of Cash Flows

Year ended March 31, 2001, with comparative figures for 2000

| | 2001 | 2000 |
|---|---|---|
| Cash flows from (used in): | | |
| Operations: | | |
| Excess of revenue over expenses | $ 13,338 | $ 18,266 |
| Items not involving cash: | | |
| Amortization of capital assets | 10,360 | 10,174 |
| Loss on disposal of capital assets | 422 | 323 |
| Change in non-cash operating working capital: | | |
| Accounts receivable | (158) | 693 |
| Inventory, at cost | 5,990 | (5,408) |
| Prepaid expenses | - | 2,766 |
| Accounts payable and accrued liabilities | 1,890 | (2,244) |
| Due to Saskatchewan Health | - | 554 |
| | 31,842 | 25,124 |
| Investments: | | |
| Purchase of capital assets | (25,426) | (50,816) |
| Proceeds on disposal of capital assets | - | 1,900 |
| | (25,426) | (48,916) |
| Increase (decrease) in cash position | 6,416 | (23,792) |
| Cash position, beginning of year | 24,736 | 48,528 |
| Cash position, end of year | $ 31,152 | $ 24,736 |
| Cash | $ 11,152 | $ 4,736 |
| Restricted cash | 20,000 | 20,000 |
| Total cash | $ 31,152 | $ 24,736 |

See accompanying notes to financial statements.

# ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.

Notes to Financial Statements

Year ended March 31, 2001

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1. **Authority:**

Pursuant to Section 85 of The Public Health Act, a board of governors was established on February 1, 1979 to operate an alcoholism rehabilitation hospital to be known as the St. Louis Alcoholism Rehabilitation Centre (the Centre). The Centre commenced operations on October 1, 1979. The Centre was incorporated and registered under The Non-Profit Corporations Act, 1995 on July 29, 1999.

2. **Significant accounting policies:**

(a) Use of estimates:

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenue and expenses during the reporting period. Actual results could differ from these estimates.

(b) Capital assets:

Capital assets are recorded at cost. Normal maintenance and repairs are expensed as incurred. Capital assets are amortized on a straight-line basis over their estimated useful lives (5 to 20 years). Assets costing less than $200 are expensed in the current year.

(c) Revenue:

Revenue includes contributions from the General Revenue Fund - Saskatchewan Health. Amounts are included in revenue in the year in which they are received or receivable.

3. **Commitments:**

Operating Lease

The Centre's land and buildings have been leased for a period of three years to March 31, 2004 at a cost of $24,000 per year.

**4. Other activities:**

The Centre's canteen provides miscellaneous items to staff and clients. It is operated by staff of the Centre on a volunteer basis and does not form part of the Centre's operations. Canteen profits and any client donations received are used to purchase recreation equipment for the use of clients.

The Centre also holds funds in safekeeping for clients during their stay at the Centre. These funds are kept at the Centre and do not earn interest.

The above activities are not reflected in these financial statements.

**5. Net assets:**

a) Unrestricted net assets:

This represents advances received from Saskatchewan Health (a related party) and is reduced by: amounts required to pay expenses and amounts recovered by Saskatchewan Health as set out by the Health Reserve Policy and Financial Reporting Guide.

b) Externally restricted for equipment and furnishing reserve:

The Health Reserve Policy and Financial Reporting guide allows the Centre to annually retain a surplus from operations to a maximum of $20,000 provided the amounts are transferred to the Equipment and Furnishing Reserve. The maximum of $20,000 may be exceeded with approval from Saskatchewan Health.

**6. Capital assets:**

| | Cost 2001 | Accumulated amortization 2001 | Net book value 2001 | Net book value 2000 |
|---|---|---|---|---|
| Furniture and equipment | $ 121,611 | $ 65,982 | $ 55,629 | $ 63,348 |
| Leasehold improvements | 22,363 | - | 22,363 | - |
| | $ 143,974 | $ 65,982 | $ 77,992 | $ 63,348 |

**7. Fair value:**

Cash, restricted cash, accounts receivable and accounts payable are all short-term in nature and as such their carrying value approximates fair value.

**8. Related party transactions:**

Included in these financial statements are transactions with various Saskatchewan Crown corporations, departments, agencies, boards and commissions related to the Centre by virtue of common control by the Government of Saskatchewan and non-Crown corporations and enterprises subject to joint control and significant influence by the Government of Saskatchewan (collectively referred to as "related parties").

The Centre's related party transactions are in the normal course of operations. These transactions are recorded at exchange amounts agreed to by the related parties.

**9. Pension plan:**

The Centre participates in the Public Employees Pension Plan which is a defined contribution plan. The Centre's financial obligation to the Plan is limited to making regular payments to match the amounts contributed by employees for current service. The Centre's pension expense for 2001 amounts to $19,447 (2000 - $20,210) and is included in salaries and employee benefits.

**10. Budget:**

These amounts represent the budget approved by the Centre's Board of Governors.

**BREAK DOWN OF PAYMENTS**

***INFORMATION FOR ANNUAL REPORT***

**2000/01 EXPENSE ACCOUNTS**

| PAYEE | TOTALS | PAYEE | TOTALS | PAYEE | TOTALS |
|---|---|---|---|---|---|
| Diocese of Prince Albert | 30000.00 | Darrell Greyeyes | 6155.01 | Roger M. Zelinski | 45405.6 |
| Francotyp-Postalia Canada | 637.63 | Stuart Amyotte | 320.00 | Doris Beeds | 30672 |
| Sask.Tel. | 5251.36 | | | Todd Agnew | 33925.5 |
| Sasktel Mobility | 579.80 | SGI Autofund | 870.00 | Colleen Baudais | 35744.21 |
| Telecom Leasing | 342.48 | D & L Landscaping | 585.00 | Denise Kinch | 33121.2 |
| Sask. Power/Energy | 31386.99 | Walmart | 678.48 | Nadine Moan | 36172.05 |
| Public Emp. Sup. Plan | 38893.80 | Shoppers Drug Mart | 624.83 | Judith McAuley | 22657.75 |
| Public Emp. D.I. Plan | 4181.34 | Petty Cash (Misc.) | 1163.28 | Stuart King | 27707.25 |
| Public Emp. Gr. Life | 3361.60 | Revenue Canada | 837.05 | Marlene Vandale | 2093.08 |
| Public Emp. Dental Plan | 4411.27 | Maxim Chemical Ltd. | 1263.96 | Andy Jobin | 28403.6 |
| S.E.I. Union | 5136.84 | P.J. Construction | 22363.00 | Lloyd McDougall | 3363.28 |
| R.C.W.C. - P.A. | 9611.26 | C.F. INC. | 6270.00 | Alice Gareau | 14850.73 |
| Northern Grocers Inc. | 24346.38 | P.A. Electric | 746.46 | Geraldine Laturnas | 21730.64 |
| Country Fine Meats | 7592.76 | St. Louis Village | 5173.30 | Cherie McDougall | 6001.35 |
| St. Louis Bigway | 7785.94 | Newcourt Financial | 1509.02 | Trevor McNabb | 20962.55 |
| Thorpe Brothers Ltd. | 214.48 | Postage By Phone | 963.00 | Patricia Nidosky | 1262.93 |
| P.A. Janitorial Supplies | 1648.19 | Riverside Agencies | 5227.00 | Lorry-Lee St.Germain | 20881.14 |
| CareerTrack | 190.46 | Miscellaneous Accts. | 11144.25 | Linda Lepine | 27710.95 |
| | | SASSI Canada Inc. | 1436.30 | Jack Adams | 9351.36 |
| Windsor Plywood | 147.78 | CIT Financial Ltd. | 1509.02 | Stella Kuppenbender | 4453.48 |
| Gateway Quality Press | 522.17 | Chris Mackintosh | 603.41 | Ronald Jobin | 1377.54 |
| | | Glenn Allan | 372.85 | Dori Halcro | 1876.04 |
| Eagle Stationery | 583.64 | Linda Greyeyes | 495.45 | Christine Boyer | 7073.41 |
| P.A. Photocopier | 2103.36 | Maurice Zimmerman | 974.14 | Marjorie Murphy | 4637.74 |
| Canadian Tire | 503.59 | Ray Burke | 749.76 | Jason Stocki | 118.29 |
| Regnier Sales & Ser. | 418.00 | Receiver General | 127761.68 | | |
| Russell Food Equip. | 579.31 | Royal Bank of Canada | 813.42 | | |
| Grand & Toy | 919.06 | Sask. W. Comp. Board | 8327.73 | | |
| Hillside Fuel & Service | 1173.11 | Roger M. Zelinski | 2100.69 | | |
| Safeway | 399.04 | ADVANCES | 94105.00 | | |
| Nutters | 662.78 | Monthend Payroll | 218347.75 | | |
| Ikon Office Solutions. | 2034.00 | | | | |
| | | | 523490.84 | 709109.26 | |
| | 185618.42 | | | | |